



Dunwoody
Nature Center
Inspire your love of nature

Part-Time Program Leader Job Description

The **Dunwoody Nature Center** is seeking enthusiastic and dedicated **Environmental Educators** with a passion for nature and education. This role is **primarily focused on leading school field trips**, with opportunities to also support nature classes, night hikes, and seasonal camps.

Key Responsibilities:

- Lead engaging and **hands-on environmental education field trips** for school groups.
- Facilitate additional programming such as: Nature Classes, Night Hikes, Scout programs, and Camps.
- Utilize the resources of the Nature Center to deliver high-quality educational experiences that align with pre-determined learning outcomes.
- Prepare for and deliver programs with professionalism and enthusiasm.
- Model respect for others, wildlife, and the natural environment.
- Create a safe, inclusive, and fun learning space by using positive behavior management techniques.
- Manage classroom or group dynamics effectively during programs.
- Assess student engagement and comprehension; offer constructive feedback to improve programs.
- Work independently and collaboratively in a dynamic, fast-paced outdoor environment.

Qualifications:

- A college degree (or equivalent experience) in Education, Environmental Studies, Biology, or a related field.
- Experience working with children in educational or camp settings.
- Demonstrated skills in classroom or group management.
- Strong communication skills and a passion for environmental education.
- Ability to lead hikes and lift equipment/materials up to 20 lbs.
- Availability during weekday mornings for school field trips (most in-demand time).
- Ability to provide two or more references related to working with children.

Reports To: Program Manager and/or Program Director

Job Status: Hourly, part-time, beginning rate \$19 per hour

Schedule: Weekdays and Weekends depending on education schedule needs, no minimum number of hours per week promised.

Current CPR and First Aid Training preferred. All candidates must submit and pass a criminal background check. Hourly rate dependent on experience.

To apply, send resume and cover letter to autumn@dunwoodynature.org