



Dunwoody Nature Center

Inspire your love of nature

Part-Time Program Leader Job Description

The Dunwoody Nature Center is looking for environmental educators to guide children and adults in various environmental education experiences through hands-on science and art activities.

Formats include:

- Camps
- School Field Trips
- Girl Scout Field Trips
- Cub Scout Field Trips
- Scout Merit Badge Workshops
- Birthday Parties
- Nature Classes
- Night Hikes

Program Leaders are expected to:

- Facilitate programs using the resources of the Dunwoody Nature Center, adhering to the outcomes established by staff, and using appropriate pedagogical techniques
- Model respect for others and the environment
- Be timely and prepare for assigned duties
- Evaluate student learning and suggest program improvements to staff
- Manage behavior in a positive way to allow for a fun and safe learning environment
- Be able to work independently in a fast-paced environment

Program Leaders must have:

- A college degree (or equivalent) in education, environmental studies, or a related field
- Experience working with children and commitment to environmental education
- The physical ability to lead nature hikes and lift at least 20lbs.
- Provide two or more references related to working with children in an educational environment

Reports To: Program Director and/or Program Manager

Job Status: Hourly, part-time, beginning rate \$19 per hour

Schedule: Weekdays and Weekends depending on education schedule needs, No minimum number of hours per week promised.

Current CPR and First Aid Training preferred. All candidates must submit and pass a criminal background check. Hourly rate dependent on experience.

To apply, send resume and cover letter to holly@dunwoodynature.org